

SAILING VESSEL SAFETY SURVEY PROCEDURE (COF)

1. Download the safety survey documents from the FBYC website <http://fbyc.co.za/>, or collect copies from reception, or ask Teresa to send you electronic copies, including this procedure document. Please indicate the Category of your vessel when requesting the documents.
2. Make an appointment with one of the club Safety Officers listed below to survey your vessel.

Andrew MacKenzie 021 785 7231 or 083 339 3384
Jeremy Walter 021 786 4444 or 082 325 1512

3. Pay the relevant fees, as listed below. Please use your vessel name as the reference when paying electronically:

False Bay Yacht Club (FBYC) : Admin fee of R70.00

Account Name	False Bay Yacht Club
Account Number	072 066 547
Bank's Name	Standard Bank of SA Ltd
Branch	Fish Hoek
Branch Code	036 009

South African Sailing (SAS) : relevant fee according to table below

Account Name	South African Sailing
Account Number	6274 7185 892
Bank's Name	First National Bank
Branch	Pinelands
Branch Code	26 02 09

Safety Inspection Charges	<6m	6-9m	9-12 m	12-15m	15-20m	> 20m
SAS MEMBERS:	R280	R440	R620	R770	R910	R1 020
NON SAS MEMBERS:	R280	R660	R930	R1 155	R1 365	R1 530

4. Once the survey has been completed, please provide Teresa with the following:
 - a) Proof of payment (hard copy) of the amount paid to SAS.
 - b) White copy from the Safety Officer's book.
 - c) 1st & 2nd pages of the completed SAMSA paperwork signed by Owner & Safety Officer.
 - d) Electronic photo of your boat.

Teresa will submit electronically to SAS once all the paperwork is received/correct.

5. SAS will issue an electronic COF (valid for one year), sent to the owner's e-mail address (which is taken from the completed form so please ensure that this is clearly printed).

Important Note: In order to obtain your COF, your vessel must be registered in your name and you should be in possession of a Certificate of Listing. If not, please download the "Application for Vessel Listing" form, including the "Submissions with application for local vessel listing" from the SAS website <http://sailing.org.za> . (Hard copies are also available at FBYC Reception). See costs below:

Certificate of Listing	< 9m	9-15 m	> 15m
SAS Members	R380	R490	R650
Non SAS Members	R570	R735	R925
Replacement certificates	R140	R140	R140

Updated 10 April 2018

FOR FBYC OFFICE PURPOSES:

If you have not already done so, please supply the club with the following documents for their records:

- Skipper's Name & Contact Details if not the owner of the vessel

Vessel Details:

- Copy of Registration/Listing Certificate
- Copy of Ship Station Radio Licence
- Copy of EPIRB Registration (if applicable)
- Copy of Life Raft Certificate (if applicable)

Skipper/Owner Details:

- Copy of Certificate of Competency
- Copy of Restricted Radio Operator's Certificate
- First Aid Certificate (if applicable)

NB. All the above information only needs to be submitted once, unless there is an expiry date. i.e. First Aid Certificate.